	SEMESTER LEARNING PLAN SLP		Prepared by	Examined by	Approved by	Document Registration Number
Universitas Airlangga			(Person in Charge)	(Head of Bachelor Program / Head of Department)	Vice Dean I	01/S1Kesmas/RPS/2019
	Revision - Date	January 1 st , 2019	Dr. Djazuly Chalidyanto, S.KM., M.ARS.	Dr. Diah Indriani, S.Si., M.Si	Dr. Santi Martini, dr., M.Kes	
Faculty of Public Health	Valid on Semester (odd/even) / Academic Year	Even Semester				
			(sign)	(sign)	(sign)	

Evaluation of this document is needed every year

A. DETAILS OF COURSE

1. Course Name	Basic of Health Policy and Administration
2. Course Code	KMA101
3. Credits (SKS)	2 (two) SKS
4. Semester / Term	II (second)
5. Study Program	Bachelor of Public Health
6. Student Learning Achievement	 Gather, summarize and interpret information about various health issues Develop an all-time commitment to learning and develop strong critical thinking (attitude)
7. Course Learning Achievement	After actively attending lectures in the teaching and learning process, students are expected to be able to explain conceptually related to the science of administration, management, organization, and policy applied in the public health field.
8. Course Description	The material in this lecture is to examine the conceptual of Health Policy and Administration in the field of public health. Where the scope of each science will be described in more detail into 4 main topics that refer to the 4 major fields of science, namely: (1) administrative science; (2) organizational science, (3) management science, and (3) policy science. From these four scientific fields, furthermore, the elaboration of the relevant topics was discussed, namely: (1) understanding, (2) scope, (3) development, and (4) relevance in the field of health.
9. Course Prerequisites (if any)	None
10. Instructor	Class A:Dr. Djazuly Chalidyanto, S.KM., M.ARS. Class B: Tito Yustiawan, drg., M.Kes
11. Teaching Assistants	Dr. Djazuly Chalidyanto, S.KM., M.ARS. Tito Yustiawan, drg., M.Kes. Widodo J. Pudjiraharadjo, dr., M.S., M.PH., Dr.PH

B. TEACHING PROGRAM

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Week	Skills expected at the end of each learning phase (Sub-Course Achievement) (C, A, P)	Study Materials	Teaching Methods	Additional Materials for Learning	Meeting Time	Course Objectives	Criteria and Indicator of Evaluation / Measurable Learning Outcome (hard and soft skills)	Mark / Grade / Percent age (%)	Reference Number Ref. (number)
1	2	3	4	5	6	7	8 Administration	9	10
-	Explain the scope of Health, Administration, Management, Organization and Policy	Introduction to Health Policy and Administration 1. Description and explanation of lecture mechanism (assignment, presentation, presentation, assessment, conclusion) with the	1. Lectures and Discussions 2. Quiz	LCD and Whiteboard	2x50 minutes	Introduction in general Pay attention and discussion Create groups	Skills.	7,69%	1-10
		concept of Student Centered Learning (SCL). 2. Definition and Scope of Health Policy and Administration							

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1	2	3	4	5	6	7	8	9	10
2	Explain and apply administrative principles	Definition and scope of administrative sciences 1. Definition of Administrative Sciences 2. The Scope of Administrative Sciences (Business Administration and Public Administration). 3. Development of Administrative Sciences, Administrative	1. Student Centered Learning (SCL). 2. Quiz. 3. Reading Tasks. 4. Resume assignments at the end of the lecture.	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	1. Answering Quiz on the answer paper provided. 2. Leading and assigning groups of students to make presentations about Understanding, the scope of the discussion of Organizational Theory. 3. Read the written questions from other groups (questioners) sort out, and	Administration Skills.	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
		Thinking and Management. 4. Similarities and Differences Administrators and Managers. 5. Definition and Scope of Bureaucracy.				distribute to the presentation group to answer 4. Provide an opportunity for the rebuttal group to provide an explanation. 5. Lead the question and answer discussion. 6. Summarize the material for today's meeting by providing lessons learned and best practices from the implementation of			

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1	2	3	4	5	6	7	8	9	10
						the knowledge in the health field.			
3	Explain and apply organizational principles, explain the understanding of organizational design and structure, Organizational development principles, and Organizational Behavior.	Definition, the scope of discussion is Organizational Theory. 1. Definition and Scope of Organizational Discussion, and organizational development. 2. Definition of organizational change. 3. Organizational Development Principles.	Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture.	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	Answering Quiz on the answer paper provided. Leading and assigning groups of students to make presentations about Understanding, the scope of the discussion of Organizational Theory. Read the written questions from other groups	Administration Skills.	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
						(questioners) sort out, and distribute to the presentation group to answer 4. Provide an opportunity for the rebuttal group to provide an explanation. 5. Lead the question and answer discussion. 6. Summarize the material for today's meeting by providing lessons learned			

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1	2	3	4	5	6	7	8	9	10
4	Explain and apply the principles of learning organization and organizational learning	Organizational Culture and Organizational Development 1. Definition and scope of Learning	 Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture. 	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	and best practices from the implementation of the knowledge in the health field. 1. Answering Quiz on the answer paper provided. 2. Student presenter groups make	Organizational Skills.	7,69%	1-10
		Organization (LO). 2. Definition and scope of Organization Learning (OL).				presentations and explanations. 3. The student support groups provide			

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1	2	3	4	5	6	7	8	9	10
						additions and complete those that have not been presented. 4. Other groups of students do questions through written questions. 5. Record a summary.			
5	Explain and apply management principles, management functions, and management processes.	Management (Function and Management Process) 1. Understanding Organizational Culture	 Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture. 	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	Answering Quiz on the answer paper provided. Student presenter groups make presentations	Management skill	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
		2. Differences in				and			
		Organizational				explanations.			
		Culture and				3. The student			
		Individual				support groups			
		Culture / Basic				provide			
		Culture				additions and			
		3. The Function and				complete those			
		Role of				that have not			
		Organizational Culture in				been presented.			
		organizational				4. Other groups of students do			
		success				questions			
		4. Effectiveness of				through written			
		Organizational				questions.			
		Culture				5. Record a			
		5. Method of				summary.			
		Analysis /				Jannina y.			
		Measurement of							

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1	2	3	4	5	6	7	8	9	10
		Organizational Culture 6. Various Forms / Types of Organizational Culture 7. The process of building Organizational Culture.							
6	Explain and apply the principles of strategic management	Strategic Management 1. Understanding Strategic Management (Strategic Management). 2. Understanding the Vision, Mission,	 Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture. 	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	Answering Quiz on the answer paper provided. Student presenter groups make presentations and explanations.	Management skill	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
		Basic Values, and Strategy. 3. Strategic Management Functions, Differences between Strategic Management and Operational Management (Strategic management vs. Operational Management). 4. Relationship between Strategic Management and Operations.				 3. The student support groups provide additions and complete those that have not been presented. 4. Other groups of students do questions through written questions. 5. Record a summary. 			

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1	2	3	4	5	6	7	8	9	10
		5. Steps in Strategic Management (Strategic Planning) 6. Internal Analysis and External Analysis on Strategic Management							
7	Explain and apply the principle of Leadership	Leadership 1. Various definition of Leadership 2. The relevance of the concept of leadership in the health field. 3. Different Managers with	 Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture. 	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	Answering Quiz on the answer paper provided. Student presenter groups make presentations and explanations.	Organizational skill	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
		Leaders (Manager vs. Leader). 4. Leadership Theory. 5. Nature, Style and Type of Leadership. 6. Leadership Effectiveness. 7. How to be a Leader.				 3. The student support groups provide additions and complete those that have not been presented. 4. Other groups of students do questions through written questions. 5. Record a summary. 			
			MID TERM	EXAMINATIO	ON				
8	Explain and apply System principles, System Approaches, and Health Case Analysis	Systems and Systems Approach	Student Centered Learning (SCL). Quiz. Reading Tasks.	LCD, Whiteboard, Question	2x50 minutes	Answering Quiz on the answer paper provided.	Administration skills	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
		1. Understanding the	•	Paper, Quiz		2. Student			
		System and	at the end of the lecture.	Paper		presenter			
		System Approach				groups make			
		2. Systems and Sub-				presentations			
		Systems in				and			
		Management				explanations. 3. The student			
		3. Examples of Systems in the							
		Health sector				support groups provide			
		4. Health status				additions and			
		analysis using the				complete those			
		Isyikawa, Blum,				that have not			
		and Taylor				been presented.			
		systems				4. Other groups of			
		5. Explanation of				students do			
		various sub-				questions			
		systems in SKN				through written			
		(2012)				questions.			

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1	2	3	4	5	6	7	8	9	10
		6. Explanation of various sub- systems in SJSN (2004) and JKN (2013).				5. Record a summary.			
9	Explain and apply the principles of Organizational Culture	Organizational culture 1. Understanding Organizational Culture 2. Differences in Organizational Culture and Individual Culture / Basic Culture 3. The Function and Role of Organizational	 Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture. 	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	 Answering Quiz on the answer paper provided. Student presenter groups make presentations and explanations. The student support groups provide additions and complete those 	Organizational skills	7,69%	1-10

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1	2	3	4	5	6	7	8	9	10
		Culture in organizational success 4. Effectiveness of Organizational Culture 5. Method of Analysis / Measurement of Organizational Culture 6. Various Forms / Types of Organizational Culture 7. The process of building Organizational Culture				that have not been presented. 4. Other groups of students do questions through written questions. 5. Record a summary.			

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1	2	3	4	5	6	7	8	9	10
10	Explain management	A. Management	1. Student Centered	LCD,	2x50	1. Answering Quiz	Management skill	7,69%	1-10
	control, management	Control.	Learning (SCL).	Whiteboard,	minutes	on the answer			
	functions, Key Performance	B. Management	2. Quiz.	Question		paper provided.			
	Indicators	Functions.	3. Reading Tasks.	Paper, Quiz		2. Student			
		C. Key	4. Resume assignments	Paper		presenter			
		Performance	at the end of the lecture.			groups make			
		Indicators.				presentations			
		1. Definition of				and			
		Management				explanations.			
		Control.				3. The student			
		2. Definition of				support groups			
		the				provide			
		POSDCoRB E				additions and			
		_				complete those			
		Management				that have not			
		Function.				been presented.			
		3. The Principle				4. Other groups of			
		of Each				students do			
		POAC				questions			

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			(sign)	(sign)	(sign)	

Week	Skills expected at the end of each learning phase (Sub-Course Achievement) (C, A, P)	Study Materials	Teaching Methods	Additional Materials for Learning	Meeting Time	Course Objectives	Criteria and Indicator of Evaluation / Measurable Learning Outcome (hard and soft skills)	Mark / Grade / Percent age (%)	Reference Number Ref. (number)
1	2	3	4	5	6	7	8	9	10
		Management				through written			
		Function.				questions.			
		4. Key Performance				5. Record a			
		Indicators				summary.			
		(KPI) and							
		examples.							
		5. Differences							
		and							
		Similarities							
		between							
		Control -							
		Monitoring -							
		Directing -							
		and							
		Evaluating.							
		6. Steps in							
		Management							
		Control							

	SEMESTER LE	SEMESTER LEARNING PLAN		Examined by	Approved by	Document
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			(Person in Charge)	(Head of Bachelor Program /	Vice Dean I	
848	SL	SLP		Head of Department)		01/S1Kesmas/RPS/2019
Universitas Airlangga						
	Revision - Date	January 1 st , 2019	Dr. Djazuly Chalidyanto, S.KM., M.ARS.	Dr. Diah Indriani, S.Si., M.Si	Dr. Santi Martini, dr., M.Kes	
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Week	Skills expected at the end of each learning phase (Sub-Course Achievement) (C, A, P)	Study Materials	Teaching Methods	Additional Materials for Learning	Meeting Time	Course Objectives	Criteria and Indicator of Evaluation / Measurable Learning Outcome (hard and soft skills)	Mark / Grade / Percent age (%)	Reference Number Ref. (number)
1	2	3	4	5	6	7	8	9	10
11	Explain and apply the principles of the Policy	Policies, Roles and Functions of Policies, and Policy Cycles. 1. Understanding Policy (Policy). 2. Various Levels and Examples of Policies. 3. Roles and Functions of Public Policy. 4. Main Problems in the Health sector. 5. Public Issues. 6. Policy Cycle. 7. Approach in Policy.	Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture.	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	1. Students understand the purpose of lectures. 2. Student presenter groups make presentations and give explanations. 3. The student support groups provide additions and complete those that have not been presented. 4. Other groups of students do	Policy analysis	7,69%	1-10

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Week	Skills expected at the end of each learning phase (Sub-Course Achievement) (C, A, P)	Study Materials	Teaching Methods	Additional Materials for Learning	Meeting Time	Course Objectives	Criteria and Indicator of Evaluation / Measurable Learning Outcome (hard and soft skills)	Mark / Grade / Percent age (%)	Reference Number Ref. (number)
1	2	3	4	5	6	7	8	9	10
						questions through written questions. 5. Take notes and respond to the results of today's meeting.			
12	Explain and apply the principles of the Policy	Nature and Characteristics of Policies, Types and Examples of Policies, Policy Implementation at Puskesmas and Hospitals, Health HR Policies. 1. The Nature and Characteristics of the Policy.	 Student Centered Learning (SCL). Quiz. Reading Tasks. Resume assignments at the end of the lecture. 	LCD, Whiteboard, Question Paper, Quiz Paper	2x50 minutes	1. Students understand the purpose of lectures. 2. Student presenter groups make presentations and give explanations. 3. The student support groups	Policy analysis	7,69%	1-10

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Faculty of Public Health	Valid on Semester (odd/even) / Academic Year	Even Semester				
			(sign)	(sign)	(sign)	

Skills expected at the end of each learning phase (Sub-Course Achievement) (C, A, P)	Study Materials	Teaching Methods	Additional Materials for Learning	Meeting Time	Course Objectives	Criteria and Indicator of Evaluation / Measurable Learning Outcome (hard and soft skills)	Mark / Grade / Percent age (%)	Reference Number Ref. (number)
2	3	4	5	6	7	8	9	10
					-			
					-			
After completing this course		Discussion	I CD	2250			7.600/	
		Discussion			- 1 /2 1 1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1		1,09%	
	Orana Quiz			minutes				
			~					
Toney and Administration					icciuics.			
	of each learning phase (Sub-Course Achievement) (C, A, P)	of each learning phase (Sub-Course Achievement) (C, A, P) 2 2. Types and Examples of Policies in the Health Sector. 3. Various Puskesmas Scope Policies. 4. Various Hospital Scope Policies. 5. Various Health Scope Policies. 6. Various Scope of Health HR Policies. After completing this course participants will be able to explain and apply Health Study Materials Capitase Capitase Study Materials	of each learning phase (Sub-Course Achievement) (C, A, P) 2 3 4 2. Types and Examples of Policies in the Health Sector. 3. Various Puskesmas Scope Policies. 4. Various Hospital Scope Policies. 5. Various Health Scope Policies. 6. Various Scope of Health HR Policies. After completing this course participants will be able to explain and apply Health Study Materials Teaching Methods Teaching Methods Capita Selekta and Grand Quiz Discussion	of each learning phase (Sub-Course Achievement) (C, A, P) 2	of each learning phase (Sub-Course Achievement) (C, A, P) 2	of each learning phase (Sub-Course Achievement) (C, A, P) 2 3 4 5 6 7 2. Types and Examples of Policies in the Health Sector. 3. Various Puskesmas Scope Policies. 4. Various Hospital Scope Policies. 5. Various Health Scope Policies. 6. Various Scope of Health HR Policies. After completing this course participants will be able to explain and apply Health Policy and Administration Achterional Materials Meeting Time Course Objectives 4. Meeting Time Discussion For Dicies Additional Materials Meeting Time Learning Additional Materials Meeting Time Course Objectives 5 6 7 Provide additions and complete those that have not been presented. 4. Other groups of students do questions through written questions. 5. Take notes and respond to the results of today's meeting. LCD, Whiteboard, Question Paper, Quiz Purpose of lectures.	Skills expected at the end of each learning phase (Sub-Course Achievement) (C, A, P) 2 3 4 5 6 7 8 2. Types and Examples of Policies in the Health Sector. 3. Various Puskesmas Scope Policies. 4. Various Hospital Scope Policies. 5. Various Scope of Health HR Policics and and apply Health Policy and Administration Policy and Policy an	Skilds expected at the end of each learning phase (Sub-Course Achievement) (C, A, P) Study Materials (Sub-Materials (C, A, P) 2 3 4 5 6 7 8 9 2. Types and Examples of Policies in the Health Sector. 3. Various Puskesmas Scope Policies. 5. Various Health Scope Policies. 6. Various Scope of Health HR Policies. After completing this course participants will be able to explain and apply Health Policy and Administration After completing this course participants will be able to explain and apply Health Policy and Administration Achditional Materials for Time Learning Time Learning Time Provide additions and complete those that have not been presented. 4. Other groups of students do questions. 5. Take notes and respond to the results of today's meeting. After completing this course participants will be able to explain and apply Health Policy and Administration After completing this course participants will be able to explain and apply Health Policy and Administration After completing this course participants will be able to explain and apply Health Policy and Administration Additional Materials for Time Learning Time Provide additions and complete those that have not been presented. 4. Other groups of students do questions. 5. Take notes and respond to the results of today's meeting. After completing this course participants will be able to explain and apply Health Policy and Administration After completing this course participants will be able to explain and apply Health Policy and Administration Again the Additional Materials for Prime Provided Administration Paper, Quiz Provided Administration Additional Materials for Prime Policy and Administration Provided Administration

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1	2	3	4	5	6	7	8	9	10
	and leadership, in their respective work areas.					2. Student presenter groups make presentations and give explanations. 3. The student support groups provide additions and complete those that have not been presented. 4. Other groups of students do questions through written questions.			

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1	2	3	4	5	6	7	8	9	10
						5. Take notes and respond to the results of today's meeting.			
			FINAL TERM	M EXAMINAT	ION				

C. REQUIRED TEXTS / REFERENCES / ESSENTIAL READINGS

- 1. Bateman, T S and Scott A. Snell, (2002), *Management Competing in the New Era*, McGraw-Hill, Singapore.
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			(sign)	(sign)	(sign)	

Evaluation of this document is needed every year

^{10.} Stephen P. Robbins, Mary Coulter. *Manajemen*. Edisi Kedelapan. Jilid 1 dan 2. Penerbit Indeks. 2007.