Title of Module:  
**Basic of Health Policy and Administration**

Coordinator(s) / organiser(s):  
Dr. Djazuly Chalidyanto, S.KM., M.ARS. (Module Leader)

### Teaching Faculty

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Qualifications*</th>
<th>Hours contributed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr.</td>
<td>Djazuly Chalidyanto</td>
<td>S.KM., M.ARS., Dr.</td>
<td>13.34</td>
</tr>
<tr>
<td>Dr.</td>
<td>Widodo Jatim Pudjihardjono</td>
<td>dr., M.S., M.PH., Dr.PH.</td>
<td>13.34</td>
</tr>
<tr>
<td>Dr.</td>
<td>Ernawaty</td>
<td>drg., M.Kes., Dr.</td>
<td>11.72</td>
</tr>
<tr>
<td>drg.</td>
<td>Tito Yustiawan</td>
<td>drg., M.Kes.</td>
<td>14.93</td>
</tr>
</tbody>
</table>

*PhD, Master, 20 years service (in practice) etc. Only provide details for faculty responsible for 25% or more of course load.

### Core /elective or optional:

| Core:  
Basic of Health Policy and Administration (KMA101)  
Basic of Hospital and Primary Healthcare Administration (KMA205) |

### Number of SKS credits allocated

<table>
<thead>
<tr>
<th>Student’s workload in hours</th>
<th>Contact work hours*</th>
<th>Self-study work hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 SKS</td>
<td>181.33</td>
<td>53.33</td>
</tr>
</tbody>
</table>

*includes lectures, seminars, face-to-face, assessments

### Learning competences / objectives

On successful completion of this module students will be able to:

1. Collect, summarize and interpret the information related to various health issues
2. Develop their commitment for learning and developing their critical thinking
3. Explain the basic principles, tasks, functions and work programs in primary healthcare centers and hospitals

### Syllabus content. Brief overview of syllabus using bullet points.

**Basic of Health Policy and Administration:**
- Concept of Administration
- Concept of Management
- Concept of Organization
- Concept of Policy Sciences

**Basic of Hospital and Primary Healthcare Administration:**
- Definition and basic concepts of primary healthcare centers and hospitals
- Role and functions of primary healthcare centers and hospitals
- National regulations related to primary healthcare centers and hospitals
- Primary healthcare centers and hospitals programs
Module level timetable - indicate the timing of the teaching sessions from the previous and current teaching year:

Basic of Health Policy and Administration: 09.00-11.00 a.m., Friday, 2nd semester
Basic of Hospital and Primary Healthcare Administration: 09.00 – 11.00 a.m., Friday, 3rd semester

Pedagogic/teaching methodology:
This module uses student-centered learning. Scheduled learning includes lectures, discussions about the actual real life cases, and seminars in groups for applying problem solving techniques to solve real life issues which are given by lecturer. During lecture in the classroom, the lecturer gives the didactic question and creates a chance for students to deliver their though about specific case. Students are asked to adapt the critical thinking for solving health problem. Students in the class are divided into groups. Each group will get a different topic to discuss and will present at each meeting. Independent learning includes hours engaged with reading assignments, self-directed study for quiz preparation and discussion.

Assessments used:
Basic of Health Policy and Administration:
There are two types of examination:
1. Quiz (40%)
2. Assignment (60%)
There is no mid-term examination instead of students have a brief quiz and assignment every week. The final exam is general quiz with multiple choice questions, essays, and assignments.

Basic of Hospital and Primary Healthcare Administration:
There are three types of examination:
1. Middle examination (30%)
2. Final examination (30%)
3. Soft skills (40%)
Each examination takes 100 minutes includes multiple choice questions, essays and case studies. The examination assesses the students’ knowledge and understanding and all learning outcomes of the module and students' analyzing skills. Soft skills are assessed by lecturer and peer group in each meeting, such as:
   a. Basic interpersonal skill
   b. Communication skill
   c. Group skill
   d. Social skill
   e. Problem solving skill

<table>
<thead>
<tr>
<th>Weeks required and place in academic calendar:</th>
<th>Number of weeks</th>
<th>Week number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic of Health Policy and Administration</td>
<td>16</td>
<td>17-32</td>
</tr>
<tr>
<td>Days</td>
<td>Time</td>
<td>Code</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------</td>
<td>------</td>
</tr>
<tr>
<td>Friday</td>
<td>09.00-11.00 a.m.</td>
<td>16</td>
</tr>
<tr>
<td>Weeks beginning 16/02/2018-01/06/2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic of Hospital and Primary Healthcare Administration</td>
<td>Friday, 09.00 – 11.00 a.m.</td>
<td>16</td>
</tr>
<tr>
<td>Weeks beginning 17/08/2018 – 30/11/2018</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>