

Title of Module:

Basic of Health Policy and Administration

Coordinator(s) / organiser(s):

Dr. Djazuly Chalidyanto, S.KM., M.ARS. (Module Leader)

Teaching Faculty

Title	Name	Qualifications*	Hours contributed
Dr.	Djazuly Chalidyanto	S.KM., M.ARS., Dr.	13.34
Dr.	Widodo Jatim Pudjiraharadjo	dr., M.S., M.PH., Dr.PH.	13.34
Dr.	Ernawaty	drg., M.Kes., Dr.	11.72
drg.	Tito Yustiawan	drg., M.Kes.	14.93

* PhD, Master, 20 years service(in practice) etc. Only provide details for faculty responsible for 25% or more of course load.

Core /elective or optional:

Core:

Basic of Health Policy and Administration (KMA101)

Basic of Hospital and Primary Healthcare Administration (KMA205)

Number of SKS credits allocated	Student's workload in hours	Contact work hours*	Self-study work hours
4 SKS	181.33	53.33	128

*includes lectures, seminars, face-to-face, assessments

Learning competences / objectives

On successful completion of this module students will be able to:

1. Collect, summarize and interpret the information related to various health issues
2. Develop their commitment for learning and developing their critical thinking
3. Explain the basic principles, tasks, functions and work programs in primary healthcare centers and hospitals

Syllabus content. Brief overview of syllabus using bullet points.

Basic of Health Policy and Administration:

- Concept of Administration
- Concept of Management
- Concept of Organization
- Concept of Policy Sciences

Basic of Hospital and Primary Healthcare Administration:

- Definition and basic concepts of primary healthcare centers and hospitals
- Role and functions of primary healthcare centers and hospitals
- National regulations related to primary healthcare centers and hospitals
- Primary healthcare centers and hospitals programs

Module level timetable - indicate the timing of the teaching sessions from the previous and current teaching year:

Basic of Health Policy and Administration: 09.00-11.00 a.m., Friday, 2nd semester

Basic of Hospital and Primary Healthcare Administration: 09.00 – 11.00 a.m., Friday, 3th semester

Pedagogic/teaching methodology:

This module uses student-centered learning.

Scheduled learning includes lectures, discussions about the actual real life cases, and seminars in groups for applying problem solving techniques to solve real life issues which are given by lecturer. During lecture in the classroom, the lecturer gives the didactic question and creates a chance for students to deliver their thought about specific case. Students are asked to adapt the critical thinking for solving health problem.

Students in the class are divided into groups. Each group will get a different topic to discuss and will present at each meeting.

Independent learning includes hours engaged with reading assignments, self-directed study for quiz preparation and discussion.

Assessments used:

Basic of Health Policy and Administration:

There are two types of examination:

1. Quiz (40%)
2. Assignment (60%)

There is no mid-term examination instead of students have a brief quiz and assignment every week. The final exam is general quiz with multiple choice questions, essays, and assignments.

Basic of Hospital and Primary Healthcare Administration:

There are three types of examination:

1. Middle examination (30%)
2. Final examination (30%)
3. Soft skills (40%)

Each examination takes 100 minutes includes multiple choice questions, essays and case studies. The examination assesses the students' knowledge and understanding and all learning outcomes of the module and students' analyzing skills.

Soft skills are assessed by lecturer and peer group in each meeting, such as:

- a. Basic interpersonal skill
- b. Communication skill
- c. Group skill
- d. Social skill
- e. Problem solving skill

Weeks required and place in academic calendar:	Number of weeks	Week number
Basic of Health Policy and Administration	16	17-32

Friday, 09.00-11.00 a.m. Weeks beginning 16/02/2018-01/06/2018		
Basic of Hospital and Primary Healthcare Administration Friday, 09.00 – 11.00 a.m. Weeks beginning 17/08/2018 – 30/11/2018	16	17-32