

**GUIDEBOOK
COMMUNITY FIELDWORK (PKL)
IN THE ACADEMIC YEAR OF 2018/2019**



**COMPOSED BY:
PKL PROGRAM PLAN TEAM**

**FACULTY OF PUBLIC HEALTH
UNIVERSITAS AIRLANGGA
SURABAYA
2019**

ACKNOWLEDGMENT

Thank you, we present the God Almighty who has bestowed His mercy, guidance, and blessing on the Community Fieldwork team so that the Guidebook of Community Fieldwork (PKL) for students of the Universitas Airlangga, Public Health Undergraduate study program can be properly finished. Thank you to the all composers team of this book, hopefully, it will be a part of kindness and success for the academic community of Universitas Airlangga.

This guidebook contains the definition of Community Fieldwork (PKL), the history of Community Fieldwork (PKL), objectives of Community Fieldwork (PKL) and the mechanism for implementing Community Fieldwork (PKL) activities. The next guidebook will be used by lecturers and students as a reference during the implementation of Community Fieldwork (PKL) activities. It is expected that the existence of this book can increase the integration of various related parties, including universities, government, and private institutions and other related partners in efforts to solve public health problems by Community Fieldwork (PKL) activities.

The publication of this guidebook is a collaboration of various parties who have provided suggestions and criticisms from the previous edition of the guidebook. Let us express our sincere thanks to:

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6. PKL FKM UNAIR Team, all parties who helped complete this guidebook.

Hopefully, this guidebook can be useful in improving the quality of learning by Community Fieldwork (PKL) and can be utilized as well as possible.

Surabaya, March 13rd, 2019
Coordinator of PKL FKM UNAIR

Riris Diana Rachmayanti, S.KM., M.Kes.
NIP. 198609042015042001

COMPOSER TEAM
Guidebook of Community Fieldwork (PKL)
Faculty of Public Health
Universitas Airlangga
Surabaya

Composed by PKL Program Plan Team of Bachelor of Public Health Program:

Riris Diana Rachmayanti, S.KM., M.Kes.
Mahmud Aditya Rifky, S. Gz., M.Sc.
Sigit Ari Saputro, S.KM., M.Kes.
Jayanti Eka, S.KM., M.Kes.

Editor:

Corie Indria Prasasti, S.KM., M.Kes.

Contributors:

Dr. Santi Martini, Dr., M.Kes.
Ira Nurmala, S.KM., M.P.H., Ph.D
Dr. Thinni Nurul Rochmah, Dra., Ec., M.Kes.

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CHAPTER I

INTRODUCTION

1.1. Development History

Community Fieldwork (PKL) is carried out by the Public Health Undergraduate Study Program, Faculty of Public Health, Universitas Airlangga for the first time in 1990 until now. Based on the search of academic documents published by the Public Health Undergraduate study program which are characterized by their nature and status, the development of the implementation of Community Fieldwork (PKL) activities is divided into several periods of leadership.

The PKL program was pioneered for the first time in 1990 when the first dean of FKM UNAIR, Prof. Dr. Rika Subarniati T, dr., S.KM. The Community Fieldwork program was carried out in the Surabaya City area. The coordinator of Community Fieldwork (PKL) for this period lasted more than a decade led by Mulyono, S.KM., M.Kes. from Health and Occupational Safety Department. The next period was marked by a change of leadership in 2005 led by Sudarmadji, S.KM., M.Kes from the Environmental Health Department until 2007. In the period 2005-2007, the location of Community Fieldwork (PKL) was carried out in the District/City area of Sidoarjo. In this period, the Community Fieldwork (PKL) activities were carried out separately. Community Fieldwork (PKL) 1 held at the fourth semester and Community Fieldwork (PKL) II held at the sixth to seventh semester.

This next period took place in 2007-2010 with the coordination was Mr. Sudarmaji S.KM., M.Kes. The location of the Community Fieldwork (PKL) was carried out in the Semampir District because this is the area of the laboratory of the FKM community. The implementation of Community Fieldwork (PKL) in this period was serialized without semester breaks. Community Fieldwork (PKL) 1 was held at the fifth semester and Community Fieldwork (PKL) 2 was held at the sixth semester. Time of implementation was for 2 months with 5 credits. Community Fieldwork (PKL) 1 was 2 credits and Community Fieldwork (PKL) 2 was 3 credits. The Community Fieldwork (PKL) process identified until intervention. The seminar was held twice at the Community Fieldwork (PKL) location (district, or village). Innovation in that period was the existence of insurance for Community Fieldwork (PKL) students starting in 2008. This was due to addressing the risk of accidental events during the implementation of Community Fieldwork (PKL). In this Community Fieldwork (PKL), cooperation with related parties began to be carried out for funding (sponsorship) with the coordinator's budget.

The next period took place in 2010-2015 with the coordinator was Hario Megatsari., S.KM., M.Kes. The location of Community Fieldwork (PKL) was in Probolinggo District and an MoU with the local government. Implementation of Community Fieldwork (PKL) I and Community Fieldwork (PKL) II were carried out serially for 2 months. The total number of credits was 5 credits and was conducted at the sixth and seventh semester. On Community Fieldwork (PKL) I was a process of problem

identification and community analysis. On Community Fieldwork (PKL) II was an intervention activity from the results of Community Fieldwork (PKL) in Stage I. Community Fieldwork (PKL) seminar was conducted twice, namely Community Fieldwork (PKL) I and Community Fieldwork (PKL) II seminars. The location of the seminar was conducted in the district by inviting village heads, health centers, and districts.

The last period of the current Community Fieldwork (PKL) activities as stabilization were the period of implementation of Community Fieldwork activities with the status of the application of the national curriculum at the public health study program. In this period, it was a trial period for strengthening the design of Community Fieldwork (PKL) programs with the new status of combining Community Fieldwork (PKL) I and Community Fieldwork (PKL) II into one Community Fieldwork (PKL) program unit with a study score was 5 credits.

1.2. Rationale

In an effort to produce a professional and ready-to-work Public Health Undergraduate (S.KM) based on their fields in society, Faculty of Public Health, Universitas Airlangga (FKM UNAIR) has designed and developed a field academic curriculum with Evidence-Based Learning (EBL) approach that must be followed by every FKM student. The curriculum is a Community Fieldwork (PKL) course.

In principle, Community Fieldwork is one of the learning strategies or forms of teaching that teaches jointly between psychomotor ability (skill), understanding (knowledge) and effective (attitude) that students have by using laboratory facilities. The laboratory itself is such as a community or society.

The main competencies to be achieved from the existence of these Community Fieldwork (PKL) activities are the competency of the fourth point and competency of the fifth point of the overall Public Health Undergraduate competency. Competence 4 is community empowerment and the development of social support activities (partnerships) and advocacy in the field of public health to improve networks and accessibility of public health services. While, competency 5 is the assessment of public health status based on data, information and health indicators (evidence-based) for decision making in solving problems in the field of public health. However, this Community Fieldwork (PKL) program is a practical course that contains the implementation of competencies from all SKM competencies as a whole. With Community Fieldwork (PKL), it is hoped that students will be able to implement all the knowledge and skills acquired during the lecture so that they are able to integrate it to be applied in the community.

1.3. Basic Principles of Implementation

Field Work Practice as an application of all lecture theories in Public Health Undergraduate Study Program requires students to be able to carry out and achieve the learning objectives as follows:

- 1.) Understanding and describing public health problems comprehensively.
- 2.) Understanding behavior, norms, values in society, and being able to communicate with society.
- 3.) Understanding the description, organizational structure, and performance of health care institutions.
- 4.) Understanding the process of collecting, processing, and analyzing data into good information, while providing data and information to be used as a material in decision making.

1.4. Objectives and Targets

1.4.1. Objectives

Generally, the objective of fieldwork practice activities is that students are able to plan, implement and evaluate programs in the community health sector.

Specific objectives of Field Work Practices are:

- 1.) Students recognize community characteristics, public health problems, and health service systems;
- 2.) Students can carry out the identification of health problems and find out the cause of the problem in society;
- 3.) Students can intervene in public health problems based on the results of prioritizing health problems;
- 4.) Students can evaluate activities carried out during Field Work Practices; and
- 5.) Students can apply soft skill ability during the Field Work Practice activities.

1.4.2. Targets

Basically, Field Work Practices (PKL) activities are directed to 3 (three) objectives as follows:

(1) Students

- a. Deepening the understanding, appreciation, and experience of students about solving public health problems and challenges faced;
- b. Maturing students' thinking patterns in examining and providing pragmatic scientific alternative solutions to problems in the field;
- c. Growing empathy, love and care and responsibility for the health of the surrounding community; and
- d. Fostering public health graduates to become graduates of MIRACLE (Manager of Innovator Researcher Apprentices Communitarian Leader and Educator).

(2) Society

- a. The society gets the help of mind and energy to plan and implement development programs in the health sector based on community empowerment;
- b. People can improve their ability to think, behave and be attitude so that they follow a clean and healthy lifestyle;
- c. The society can obtain the necessary updates in the development of health around it; and
- d. Form a society that is able to continue the sustainability of the community-based health program established.

(3) FKM UNAIR

- a. The faculty will be more focused on developing science and knowledge for students with feedback as a result of the integration of students with the society integrated into this Fieldwork Practice (PKL) program;
- b. The faculty can collaborate with other government agencies or related institutions in seeking better public health status; and
- c. The faculty participate in developing science and technology in the field of public health which is more useful in managing and completing public health problems.

1.5. Time and Place of Implementation

The implementation of the FieldWork Practice in the academic year of 2018/2019 will be held from July 2 to August 9, 2019, in Kalitidu District, Bojonegoro Regency. (See Appendix)

CHAPTER II

Submission Mechanism of Community Fieldwork (PKL)

2.1. Administrative Requirements

- (1) Registered as an active student of Bachelor of Public Health program.
- (2) Community Fieldwork (PKL) course is listed on the KRS in the semester.

2.2. Academic Requirements

- (1) Students at the VII semester of Regular Public Health Undergraduate Study Program and/or IV semester students of Transfer Type Public Health Undergraduate Study Program.
- (2) For regular students who have obtained a credit semester system of at least 117 credits and for students of Transfer Type have obtained a semester credit unit of at least 62 credits.
- (3) Not carrying out academic sanctions.
- (4) Not undergoing academic leave.

2.3. The score of Credit Semester System

The score of credit semester system (SKS) for Community Fieldwork (PKL) is 5 credits.

2.4. Financing

The faculty provides assistance with the cost of intervention programs and transportation costs for Community Fieldwork (PKL) activities, the total is determined by the Vice Dean II FKM UNAIR. While the cost of living for students and other costs is the responsibility of the participants.

2.5. Rules of Community Fieldwork (PKL)

During Community Fieldwork (PKL) activities, students are required to comply with the discipline of Community Fieldwork as follows:

1. Attending and filling in the FieldWork Practice (PKL) attendance list for each activity, such as debriefing, proposal seminar, data collection in the society, result seminar, program intervention, and visiting institutional;
2. Students are not permitted to leave the Community Fieldwork (PKL) location, except for reasons that can be accounted for;
3. Dress neatly and politely for all students during the Community Fieldwork (PKL), including when taking data in the society, implementing interventions, and visiting institutions;
4. Not allowed to take actions that violate applicable law;

5. Actively hold meetings for guidance and consultation with Community Fieldwork (PKL) group advisor who is scheduled themselves by students with the approval of the group advisor concerned;
6. Preparing reports on the result of Community Fieldwork (PKL) activities;
7. Organizing Community Fieldwork (PKL) proposal seminar and Community Fieldwork (PKL) result seminar; and
8. Collecting reports on the result of activities of all Community Fieldwork (PKL) to each Community Fieldwork (PKL) coordinator.

For students who have some reasons so that they cannot attend the Community Fieldwork (PKL) period, which is completely (absent) is required to make a permit addressed to the Community Fieldwork (PKL) coordinator, stating the reason for the absence is equipped with reinforcement documents and or proof of reason and must replace Community Fieldwork (PKL) activities in the past set in the next period.

2.6. Advisor

(1) Guidance Determination

- a. Community Fieldwork (PKL) advisors are determined by the department within the FKM UNAIR by filling out the Community Fieldwork (PKL) advisor's willingness sheet (Appendix)
- b. Each Community Fieldwork (PKL) group is guided by one lecturer with at least a Masters degree.

(2) Advisor Requirements

- a. The advisor must have at least a master's degree
- b. Status tutors as a Civil Servant (PNS) lecturer and or permanent lecturer at UNAIR

(3) Advisors Tasks

Advisors of the group have the following tasks:

- a. Guiding and composing work plan documents and FieldWorks Practice (PKL) final reports;
- b. Directing students so that Community Fieldwork (PKL) can be carried out based on the objectives of the Community Fieldwork (PKL), guiding discussion and consultation, and conducting field monitoring and supervision;
- c. Training students to be disciplined during activities in the field;
- d. Coordinating with institutions in the field such as village heads, village midwives, health center heads, and society;
- e. As a speaker at the time of the implementation of the response or seminar proposal and seminar on the results of Community Fieldwork (PKL); and

- f. Assessing the ability of students in a group that is guided.

(4) Submission of Institute Advisor

- a. Institutional advisors are guides who have been selected and determined and recommended by the Bojonegoro Health Office where PKL activities take place
- b. The institute advisor accompanies the students in the field
- c. Advisors provide consultation and guidance as long as students are in the field.
- d. The institute advisors with a minimum level of education (S1) in health, nutrition or medicine, or who has good field experience in the health field (minimum 5 years working in the health field)
- e. Assess the ability of students in the group guided on the assessment form provided

(5) Obstacles Advisor

- a. Advisors who cannot conduct guidance for at least the first 2 weeks since the Community Fieldwork (PKL) departure due to study assignments and faculty assignments, must report to the Community Fieldwork (PKL) Coordinator
- b. The Community Fieldwork (PKL) Coordinator will appoint a replacement counselor who becomes the Community Fieldwork (PKL) team in that period on the basis of consideration of the absent advisor

2.7. Guidance

- a. The time and place of guidance are determined by the advisor at the consideration of the student's proposal. Guidance can be done face to face or via email. Each guiding must provide a signature on the consultation card (See Appendix) if guidance through a signature email is given when students meet directly with the advisor.
- b. During the start of Community Fieldwork (PKL) guiding up to Community Fieldwork (PKL) exams, Community Fieldwork (PKL) is prohibited from giving anything of the nature of gratuity to the advisor and/or relevant agencies.
- c. Guidance frequency:
 - I. Minimum guidance when visiting Community Fieldwork (PKL) is 3 times and a maximum is 5 times
 - II. Maximum overall guidance during Community Fieldwork (PKL) activities are no more than 10 times which is adjusted to the faculty budget for the current year.

2.8. Community Fieldwork (PKL) Reporting

After completion of the Community Fieldwork (PKL) activities, students compose Community Fieldwork (PKL) reports based on their groups with the contents of the report based on the systematic report on Community Fieldwork (PKL) (see Appendix). Reports on the result of activities in the field are doubled, 7 (seven) copies, which will be submitted 1 (one) bundle to:

- 1.) District location of Community Fieldwork (PKL).
- 2.) Village in the Community Fieldwork (PKL) location.
- 3.) Health Center location for Community Fieldwork (PKL).
- 4.) Health Office of Bojonegoro District.
- 5.) Reading Room of the Faculty of Public Health, Universitas Airlangga.
- 6.) Archives of field advisors for each group (as the request of the lecturer).
- 7.) Community Fieldwork (PKL) coordinator archive (all PKL databases, reports, documentation, media, questionnaires are in the form of soft report PKL files). Collected on DVD which was given group information, PKL location. 1 PKL generation must be the same as the DVD collected. The group leader and student coordinator must check the data entered on the DVD. The student coordinator will collect in order according to the group)

2.9. Result Seminar of Community Fieldwork (PKL) in Stage I

The result seminar was conducted before the second stage Community Fieldwork (PKL) seminar with the aim of preparing students to face the Community Fieldwork (PKL) final exams, and getting input from Community Fieldwork (PKL) advisors and agency advisors based on the Community Fieldwork (PKL) studies presented and the activities that have been carried out.

Community Fieldwork (PKL) seminar procedures:

- i. The place and result seminar time is determined by the Community Fieldwork (PKL) coordinator
- ii. The results seminar may be attended by other Community Fieldwork (PKL) advisors and/or students from other groups
- iii. Attended at least by Community Fieldwork (PKL) advisors and at least an agency advisor/field, if the field advisor is unable to be represented by another field advisor.
- iv. Students follow up on the input given by the advisor listed in the results seminar form (See Appendix)

2.10. Result Seminar of Community Fieldwork (PKL) in Stage II

The Community Fieldwork (PKL) exam is carried out as a final evaluation of a series of Community Fieldwork (PKL).

- i. Students must be followed and attended based on the schedule specified in the faculty.
- ii. Seminar locations in their respective districts
- iii. Attended by field advisors and stakeholders related to Community Fieldwork (PKL) activities in their respective regions
- iv. Advisors who cannot attend must provide information to the Community Fieldwork (PKL) coordinator
- v. Community Fieldwork (PKL) exam participants wear neat clothes and use alma mater jackets.

2.11. Sanctions

a. Students

- i. Sanctions for students who commit academic violations (plagiarism) in Community Fieldwork (PKL) report writing refer to the academic regulations of Universitas Airlangga
- ii. Sanctions for students who do not attend legal information are required to replace the FieldWork Practice (PKL) activities based on the number of days left in the following year, and if they have not replaced the student, they will not be declared pass the Community Fieldwork (PKL).

b. Advisor

- i. Advisors who do not conduct coaching based on the minimum amount agreed upon in the Community Fieldwork (PKL) will be subject to sanctions not being able to guide Community Fieldwork (PKL) at one time the next period.
- ii. Advisors who commit violations are given sanctions based on applicable laws and regulations

2.12 Emergency Services

When Community Fieldwork (PKL) activities, it does not rule out the possibility of students experiencing illness or accident. Students need to report also to the field advisor or Community Fieldwork (PKL) coordinator. To overcome these conditions, special treatment is needed.

a. Requirements

1. Students are active (have Student ID Card)
2. Students have an active BPJS card (meaning monthly fees are actively paid regularly)

b. Procedure

1. Emergency cases

An incident in an emergency case is if students are in a state that needs rapid handling and includes emergency conditions. The handling effort is to directly bring to health services in collaboration with BPJS such as Health Center that have an ER/IRD service unit. Or directly taken to the nearest hospital's IRD/ER (either a government or private hospital that has also collaborated with BPJS).

2. Non-emergency cases

If the case is not dangerous, then students can be taken immediately to the nearest health center/private clinic/independent practice doctor who has collaborated with BPJS.

CHAPTER III

IMPLEMENTATION METHOD OF COMMUNITY FIELDWORK (PKL)

3.1. Implementation Method

Community Fieldwork (PKL) activities consist of Community Fieldwork (PKL) stage 1 and Community Fieldwork (PKL) stage 2 with implementation details as follows:

3. Community Fieldwork (PKL) in Stage I

Community Fieldwork (PKL) in Stage 1 is an important stage in the introduction of society, public health issues, and several institutions related to public health. Broadly speaking, the final results that will be obtained by students include students will get a detail description of a community, both in the form of physical and non-physical description, such as a description of the potential of a community. After getting the description, students try to get information about existing public health problems up to the causes and determinants of the problem. The above stages of activity are explained as follows:

- 1.) Establishment of Community Fieldwork (PKL) through discussions with the leadership of the Faculty of Public Health, Universitas Airlangga and Community Fieldwork (PKL) team, because the field location of the implementation of Community Fieldwork (PKL) part 1 will be followed up on Community Fieldwork (PKL) part 2 conducted by semester VII students of the Faculty of Public Health, Universitas Airlangga.
- 2.) Auditing and arranging Community Fieldwork (PKL) permits part 1, both to the community and to several institutions related to the implementation of Community Fieldwork (PKL).
- 3.) Implementation of Community Fieldwork (PKL) debriefing by Community Fieldwork (PKL) team.
(schedule attached)

4. Community Fieldwork (PKL) in Stage II

The implementation of Community Fieldwork (PKL) part 2 is a follow-up to Community Fieldwork (PKL) part 1. The result of Community Fieldwork (PKL) activities part 1 will be the basis for students to identify alternative solutions to public health problems as well as students are expected to be able to recommend possible problem-solving steps. Therefore, it is expected that the impact of the existence of this Community Fieldwork (PKL) activities, the community that is used as a place for Community Fieldwork (PKL), the health status of their people will change for the better. The procedure is explained below as follows:

- 1.) Arranging permits and Community Fieldwork (PKL) location hearings part 2 based on the location of Community Fieldwork (PKL) part 1 previously, both to the community and institutions related to Community Fieldwork (PKL) activities.

- 2.) Implementation of Community Fieldwork (PKL) activities part 2, including re-verification of Community Fieldwork (PKL) data and information part 1, program development, and problem-solving efforts.
- 3.) Preparation of Community Fieldwork (PKL) reports part 2 based on the results of data collection, diagnosis of health problems in the society, and preparation of interventions.
- 4.) Seminar on the diagnosis of health problems in society and preparation for intervention.
- 5.) Program development interventions and efforts to solve health problems in society.
- 6.) Preparation and improvement of reports on the results of activities. For reports on the results of data retrieval and the results of interventions summarized into 1 (one).
- 7.) Final report on the implementation of Community Fieldwork (PKL)
- 8.) Final evaluation of the results of Community Fieldwork (PKL) activities

All these Community Fieldwork (PKL) activities, even though it is a learning process for students, but students still have to involve the community in the process of making important decisions in a community and are expected to involve relevant institutions in the community.

The final results of Community Fieldwork (PKL) activities are presented at the district level, which will be attended by various elements in a community area, including local Muspida, Health Center, or Integrated Health Post cadres in the community. Table. Schedule of activities.

3.2. Implementation Timeline of Community Fieldwork (PKL)

The implementation timeline of Community Fieldwork (PKL) in the academic year of 2017/2018 will take place on July 2 - August 9, 2018. The division of time with the details of the Community Fieldwork (PKL) activities as follows:

No.	Activities	Implementation Timeline
1	Preparation	12-31 March 2019
2	Permit to the district (Health Office, Bakesbangpol)	1-14 April 2019
3	Permit to District, Health Center and village	24-24 April 2019
4	Location survey	1 -15 May 2019

5	<p>Debriefing 1 material</p> <ul style="list-style-type: none"> a. General Description, Rules of Community Fieldwork (PKL) Participant and Evaluation of Community Fieldwork (PKL) Activities b. Public Health Status of Bojonegoro Regency <p>Debriefing 2 material</p> <ul style="list-style-type: none"> a. Public Health Problem Identification Techniques b. Instrument Development Techniques in the Diagnosis of Public Health Problems c. Techniques for Determining Priority of Health Problems d. Public Health Program Interventions e. Monitoring and Evaluation of Community Health Intervention Programs 	24 June 2019
6	Releasing of Community Fieldwork (PKL) by the Dean	2 July 2019
7	Flip	3 July 2019
9	Seminar of Community Fieldwork (PKL) 1	16-18 July 2019
10	Seminar of Community Fieldwork (PKL) 2	5-8 August 2019
11	Community Fieldwork (PKL) withdrawal	9 August 2019

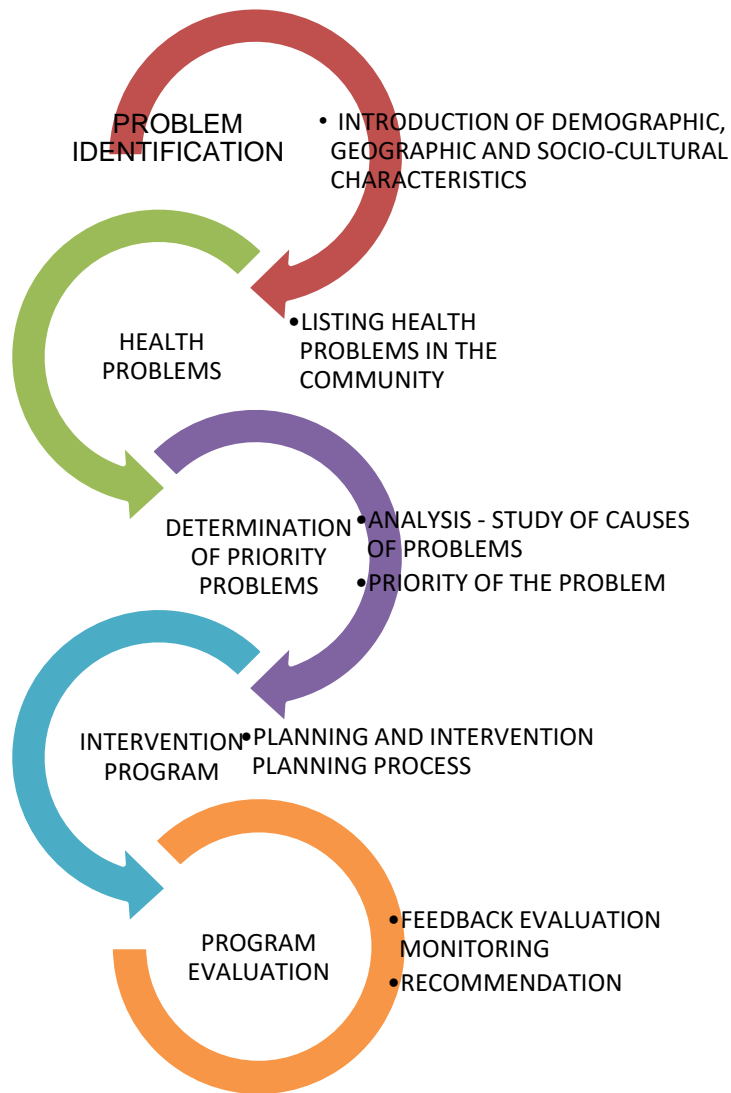


FIGURE OF COMMUNITY FIELDWORK (PKL) ACTIVITIES PATH

3.3. Assessment and Evaluation

During the implementation of Community Fieldwork (PKL), monitoring and supervision are carried out by the advisor. Broadly speaking, the assessment of Community Fieldwork (PKL) activities is divided into 2 major areas, namely the assessment of hard skills and soft skills. Each area has a different percentage of assessment. Hard skill assessment has a percentage of 60%, while the assessment and soft skills as a percentage of 40%. The measure of hard skill assessment is seen from the student portfolio which consists of:

1. Daily Report. Daily Reports reported in the form of writing student blogs with UNAIR accounts. Daily reports are individual reports. Blogs will be viewed and assessed by the advisor as individual student reports. Writing is a popular writing and in accordance with student creativity.
2. Group Activity Report (in the form of soft files according to appendix)
3. Peer assessment. Assessment carried out by fellow group members. (format attached).

4. Make a video that describes the PKL activity duration (5-8 minutes). Uploaded on YouTube and in the video description add the link <http://unair.ac.id> and <http://www.fkm.unair.ac.id>. Video displayed at PKL seminary 2.

The size of the soft skills assessment is seen from the subjective observations of the advisor to the student's guidance, the aspects can be seen as follows:

1. Basic Interpersonal Skills
2. Communication Skills
3. Group Skills
4. Social Skills
5. Problem-solving skills

For the final assessment, the score of the assessment is based on the following values:

No.	Raw Score	Letter Grade	Grade Point
1.	≥ 75.0	A	4,0
2.	70.0 – 74.9	AB	3.5
3.	65.0 – 69.9	B	3.0
4.	60.0 – 64.9	BC	2.5
5.	55.0 – 59.9	C	2
6.	40.0 – 54.9	D	1
7.	< 40.0	E	0

CHAPTER IV
PROCEDURES FOR WRITING REPORT OF
COMMUNITY FIELDWORK (PKL)

PKL reports are collected no later than 1 month after withdrawal. More than 1 month there will be a reduction of 10 points. A maximum number of pages is 100 pages, the rest is inserted into the appendix. The procedure for writing PKL reports includes material and size, typing, numbering, lists and pictures, language and writing names

4.1. Material and Size

a. Cover Type and Size (Cover)

- The cover is made from PKL report cover paper using light green Linnen type paper. Paper size is A4 size 21 cm x 29.7 cm or 8.27 inch x 11.64 inch. The writing on the cover is the same as the one on the title page. The title is written in capital letters with the font size Times New Roman (TNR) 16 pts. (see appendix I)
- The color of the light green cover is bound by a soft cover. R:157, G:205, B:56, C:30, M:0, Y:93, K:0) (Appendix)

b. Substitute Types and Sizes of Chapters

Chapter replacement paper uses A4 paper size 21 cm x 29.7 cm or 8.27 inch x 11.64 inch with a paper weight of 80 grams light green with a green border

c. Paper Material Types and Size of PKL

The manuscript is printed on A4 size 21 cm x 29.7 cm or 8.27 inch x 11.64 inch with 80 gram paper weight, printed back and forth.

4.2. Typing

a. Edge Distance

Edge distance for all sections in the PKL report are as follows:

- 1) 3 cm or 1.2 inches from the top edge
- 2) 3 cm or 1.2 inches from the bottom edge
- 3) 3 cm or 1.2 inches from the right edge
- 4) 3 cm or 1.2 inches from the left edge

b. Paragraph

The beginning of a paragraph (new paragraph) starts at the tap 6 (six) from the left edge inward. The important thing is that writing is done consistently.

c. Letter

Manuscripts are typed with TNR letters of size 12 and the same type of letters must be used for all texts. Use italic to write Latin names and English words.

d. Space

The distance between two lines is made up of 1.5 spaces except for the direct quotation, the title of the list of tables and images is more than 1 line, and the bibliography is typed 1 space down. The title of the chapter and the beginning of the text are 2x 1.5. preface, bibliography which is 1 (one) space.

e. Writing

Write a decimal numbers is marked with commas, not with points, example 1.5 kilograms. Completion of the report space must be filled in completely, no room left blank except for the next chapter. The new paragraph starts at the 6th typing from the left edge. The title must be written in capital letters (Capital) all are arranged to be symmetrical with a distance of 4 cm from the top edge without ending with a dot. Subtitles are written evenly left, all the beginning of the word starts with a capital letter (Capital), except for conjunctions and prepositions and is bold without ending the point. The additional of subtitles are typed starting from the left edge, but only the first letters are in uppercase letters without ending with dots and in bold.

4.3. Numbering

a. Pages

The procedure for writing page numbers follows the following rules:

- a. The inside cover page is still calculated and included in the table of contents, but not the page number.
- b. The page number for the part before the Introduction Chapter is numbered using small Roman letters (i, ii, iii, iv and so on), which are written in the middle bottom with a distance of 4 (four) cm or 1.6 inches from the bottom edge of the paper
- c. The core part of the PKL report that starts from Chapter I to appendix is numbered in pages with Arabic numbers (1, 2, 3, 4 and so on).
- d. The page number at the beginning of each chapter is written at the bottom center with a distance of 4 cm or 1.6 inches from the bottom edge of the paper.
- e. All page numbers other than the Chapter title, typed in the upper right corner with a distance of 3 cm from the right edge and edge of the paper.

b. Tables

Tables (lists) are given table serial numbers in the order of Arabic numerals. Some things that need to be considered in writing tables, namely:

- a. Tables are numbered in Arabic numerals. The first number shows the chapter where the table is located and the second number shows the table sequence. The first and second numbers

are separated by dot (.). Example: Table 4.2 (this table is in Chapter 4 and is the second table).

- b. The table title is written above the table with a distance of 1 (one) space. The distance between the table title and table 1 (one) space.
- c. Format tables using 1 (one) spaces.
- d. If the table presented is taken or quoted from a secondary data source, then the source table is written below the table with a distance of 1 (one) space with letters of at least size 10 and maximum size of 12.
- e. Tables are presented on the same page. If the table is more than 1 page and forced to be disconnected, then it can be continued on the next page but given further information and given the table title, and column headings (table head).
- f. Writing data with decimal numbers using commas (,).
- g. The second line and so on from the table title are written according to the distance of the left edge of the first word in the table title.
- h. Writing tables is align left and should not exceed the specified margin (both portrait and landscape).
- i. Specifically the table is set in the landscape position, the head of the table (heading) is placed on the left side.
- j. Table head is not written in bold (not bold).

c. Pictures

Tables (lists) are given table serial numbers in the order of Arabic numerals. Charts, charts, maps and photos are all called images (not distinguished).

- a. The image number followed by the title is placed symmetrically below the image without ending with a dot
- b. Images may not be cut off by a page
- c. Image information is written in an empty place in the picture and not on another page
- d. The image size (width and length) is tried proportionally and symmetrically according to the margins of the page
- e. The scale on the graph must be made so that it is easy to use to hold interpolations or extrapolations

d. Bibliography

- 1) The bibliography that is allowed to be written is: 1) ISBN textbooks both electronically and printed, 2) ISSN Scientific Journals both electronic and printed, 3) Reports of both printed

and electronic organizations, 4) Bachelor Thesis, Thesis, and or Dissertation ISBN, 5) Legal Products (Regulations) that are still valid 6) Patents, Copyrights, and Intellectual Property Rights (IPR).

- 2) Writing a bibliography using Harvard Referencing Style. Guidelines for writing bibliography can be accessed at <http://libweb.anglia.ac.uk/referencing/files/QuickHarvardGuide2016.pdf> or http://libweb.anglia.ac.uk/referencing/files/Harvard_referencing_2016.pdf
- 3) Each literature is written with a distance of 1 (one) space, and the distance between each literature is 2 (two) spaces.
- 4) The order of the literature is arranged in alphabetical order.
- 5) The first letter of the first line of the literature is written right at the left boundary line, without induction. The next line, the first letter is written in the sixth beat.
- 6) Writing the name of the author or author, is done by: for the first author, the last name (last name) is written first in full while the self-name is abbreviated (written the first letter only). This applies to all authors. Writing the name of the author does not need to include an academic degree, such as: Prof., Dr., Dr., MPH, and so on.
- 7) Literature writing is left aligned (not Justified)
- 8) Bibliography uses **mandely, end note or refernces**

Example in writing Bibliography:

Dyck, E.V., Meheus, A.Z., and Piot., 1999. Human immunodeficiency virus, laboratory diagnosis of sexually transmitted diseases. Geneva: WHO

Citation writing in the text: Dyck, et al. (1999).....

Or.....(Dyck et al., 1999)

e. Appendix

In the last part of the PKL report, the appendix file supports PKL activities. The appendix does not use the main page number. The appendix is written based on appendix 1, paragraph 2, Appendix 3 etc.

4.4 Languages

a. Language Used

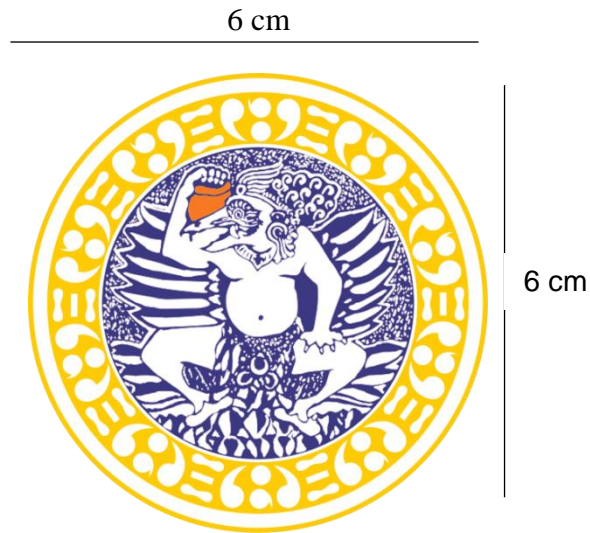
The language used is standard Indonesian (consisting of subjects and predicates and objects so that written sentences become clear and standard) using enhanced spelling (EYD).

b. Terms

The term used is Indonesian or absorption that has been Indonesianised, if using foreign terms, it is italicized.

Appendix I
Format of Community Fieldwork (PKL) Report Cover

FIELD WORK PRACTICES (PKL) REPORT
(TNR, 16)



Composed by:

GROUP (ROMAN NUMERALS)
VILLAGE :.....
DISTRICT :.....
REGENCY/CITY :.....
(TNR, 12, space 1,5)

FACULTY OF PUBLIC HEALTH
UNIVERSITAS AIRLANGGA
SURABAYA
2019

Appendix II
Format of the Report Approval Sheet

(TNR, 12, Space 1)

REPORT APPROVAL SHEET
COMMUNITY FIELDWORK (PKL)
FACULTY OF PUBLIC HEALTH
UNIVERSITAS AIRLANGGA
AT VILLAGE DISTRICT
..... REGENCY/CITY

NAME OF STUDENTS	REG. NO.
a.
b.
c.

Sincerely,

Head of Village.....
(Mentioned the name of the village)

Surabaya,February 2017
Advisor,

(Complete Name of Village Head)
NIP. (If any)

Yuly Sulistyorini, S.KM., M.Kes.
NIP. 197607242008012007

Approved by
Coordinator of Community Fieldwork (PKL), Faculty of Public Health,
Universitas Airlangga

Riris Diana Rachmayanti, S.KM., M.Kes.
NIP. 198609042015042001

Appendix III

Copyright of Community Fieldwork (PKL) reports

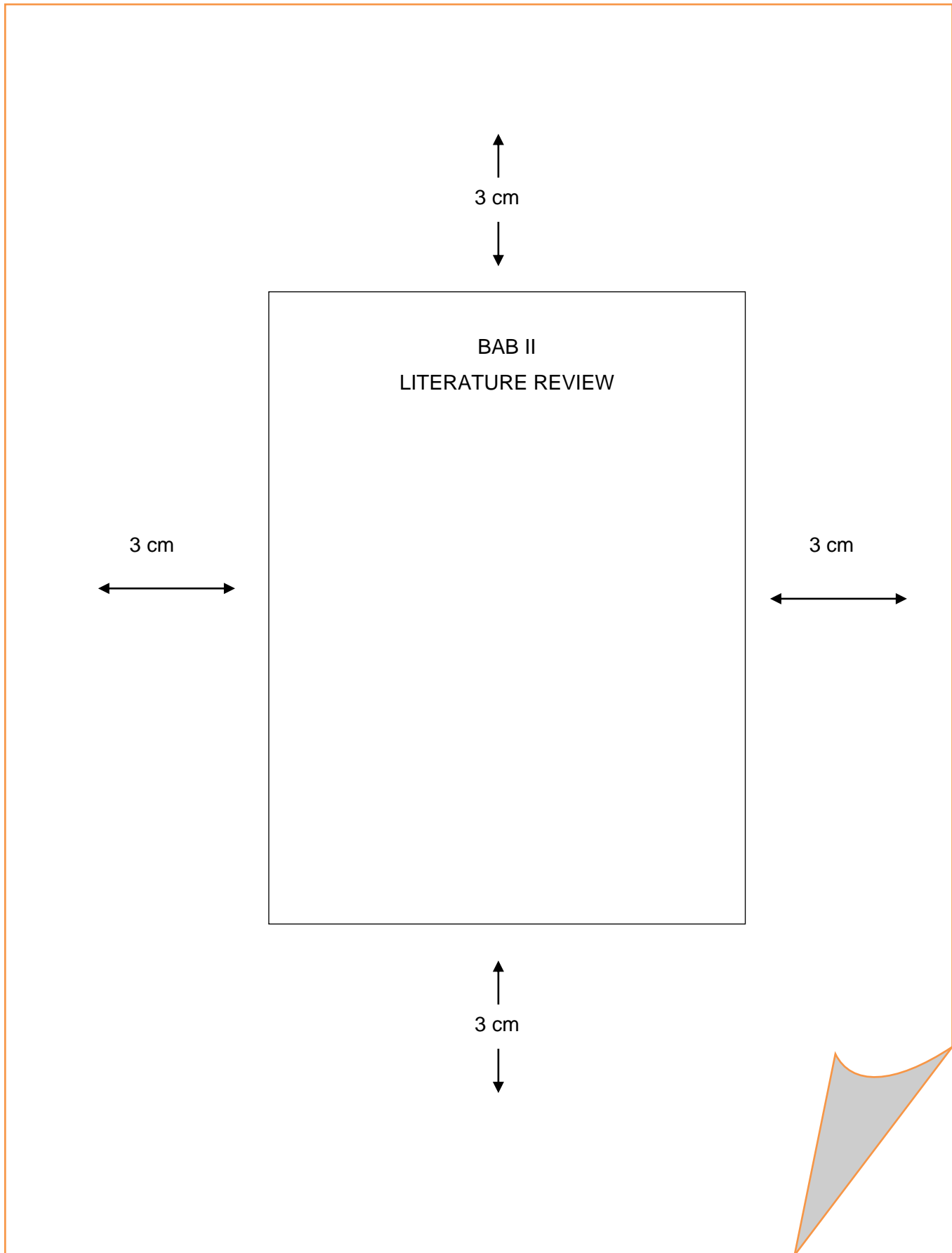
Sample Page of Copyright of Community Fieldwork (PKL) Report:

(Printed on A4 paper in light green as a divider between chapters)

© 2019

Copyright is at the Author

Appendix IV
Typing Field



Appendix V

Format for Writing Tables and Pictures

Table 4.1. The Distribution of Iron Adequacy Levels for Female Workers in Sandals Production in Wedoro Village 2014

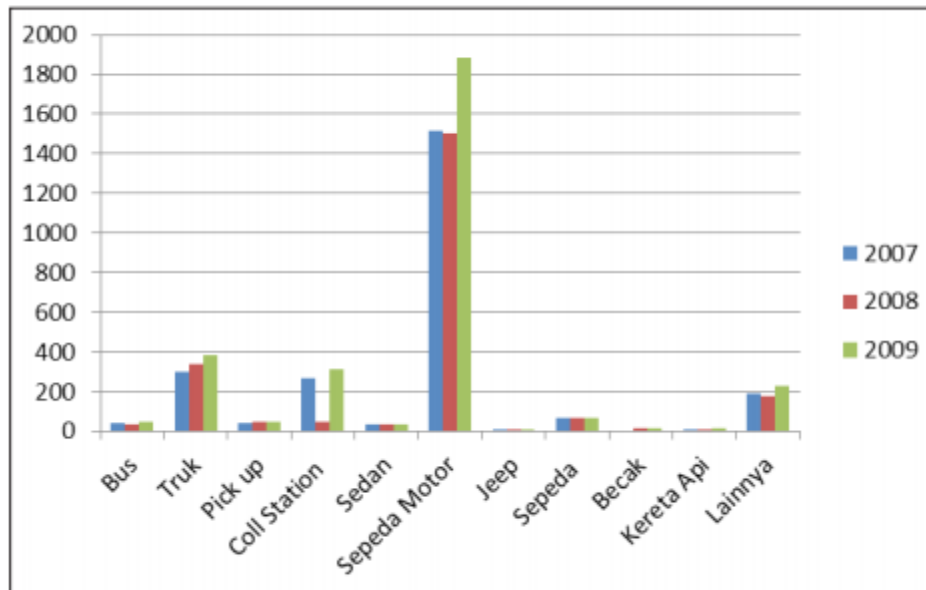
↕↕ 1 space

Category of Iron Adequacy Level	n	%
\geq EAR (26 mg) = adequate	16	50
$<$ EAR (26 mg) = inadequate	16	50
Total	32	100

Align Left

Align Right and placed in the middle

Contoh:



Sumber: Data BPS, Tahun 2010

↕↕ 1 spasi

Picture 4.1. Transportation Trends Used

Appendix VI

Format of Student Attendees List of Community Fieldwork (PKL)

STUDENT ATTENDEES LIST OF COMMUNITY FIELDWORK (PKL) FACULTY OF PUBLIC HEALTH, UNIVERSITAS AIRLANGGA

DAY/DATE:..... DISTRICT:
GROUP:..... REGENCY:
VILLAGE:.....

NO.	REG. NO.	NAME	SIGNATURE
1.			1
2.			2
3.			3
4.			4
5.			5
6.			6
7.			7
8.			8
9.			9
10.			10
11.			11
12.			12
13.			13
14.			14
15.			15

.....Januari 2019
Sincerely,
Advisor

Corie Indria Prasasti, S.K.M., M.Kes.
NIP. 19810510 200501 2 001

Appendix VII

Peer Assessment Form

Peer Assessment of Community Fieldwork

Group :

Name of group members assessed :

No.	Assessment Component	Score
1	Ability to cooperate	
2	Communication skills	
3	Ability to carry out and complete tasks and responsibilities in groups	
4	Social skills (helping friends, active in group roles, interaction with members and others)	
5	Discipline	

Appendix VIII

Systematic Report of Community Fieldwork

Front Cover (Cover)

Title Page

Approval Page

Summary

Summary

Table of Contents

Preface

Summary

List of Tables

List of Figures

List of Abbreviations (*if any)

CHAPTER I INTRODUCTION

- 1.1 Background
- 1.2 Formulation of the Problem
- 1.3 Purpose (General and Specific)
- 1.4 Advantage

CHAPTER 2 LITERATURE REVIEW

Contains the basic theory of choosing priority problems and intervention strategy plans based on the data obtained

CHAPTER 3 METHOD OF ACTIVITIES

- 3.1 Activity Methods (Research Operations)
- 3.2 Location and time
- 3.3 Operational framework
- 3.4 Collection, processing and analysis of data

CHAPTER 4 RESULTS AND DISCUSSION

Contains data on the findings of PKL according to the instruments developed by each PKL group

- 4.1 General description of the location of PKL
- 4.2 Identification of problems
- 4.3 Priority Problems
- 4.4 Plan for Intervention
- 4.5 Results of Intervention Activities

CHAPTER 5 CONCLUSION and SUGGESTION

5.1 Conclusion

5.2 Suggestion

BIBLIOGRAPHY

APPENDIX, consist of:

- (1) Demography Data
- (2) List of Sponsor (*if any)
- (3) Documentation
- (4) Other relevant attachments in writing PKL reports

Appendix IX
Format of Community Fieldwork (PKL) Student Group Evaluation
(made once a week)

	COMMUNITY FIELDWORK (PKL) STUDENT GROUP ACTIVITIES REPORT FACULTY OF PUBLIC HEALTH UNIVERSITAS AIRLANGGA
---	--

I. Group Identity

1.	Group	
2.	Village	
3.	District	
4.	Regency	
5.	Advisor	

II. Student Activity Type

1.	Day/Date	
2.	Name of Activity	
3.	Place	
5.	Purpose of Activity	
6.	Description of activities	

Appendix X

Form of Community Fieldwork (PKL) Permission Letter

PERMISSION LETTER

The undersigned below:

Name :
Reg. No. :
Class :
Specialization :
PKL Group :

Hereby submit a permit application not to participate in the **Community Fieldwork / PKL debriefing activities (chosen according to permission)** for **3 (three)** days, on **Monday April 8th 2019** until **Wednesday April 10th 2019** because **(following the international conference in Bangkok)**

Thus I can say thank you for your attention

Surabaya,.....
Signature

Name of Student
Reg. No.

Acknowledgement,

Advisor

Coordinator of Community Fieldwork

Name and Title of Advisor
NIP.

Riris Diana Rachmayanti, S.KM., M.Kes.
NIP. 198609042015042001

Appendix XI

Schedule of Community Fieldwork (PKL) Implementation

The time for conducting Community Fieldwork (PKL) is done at the end of semester VI for Students' Regular of Bachelor of Public Health Program. For Community Fieldwork (PKL) in the academic year of 2018/2019, it will take place from 2 July - 9 August 2019. Details of time can be seen in the table below:

No.	Activities	Week				
		1	2	3	4	5
1.	Go to sitework	■				
2.	Introduction to village officials	■	■			
3.	Secondary data retrieval		■	■		
4.	Primary data retrieval		■	■	■	
5.	Analysis				■	
6.	Program intervention					■
7.	Program evaluation					■
8.	Seminar Results					■

Appendix XII

Schedule of Community Fieldwork (PKL) Debriefing

**SCHEDULE OF COMMUNITY FIELDWORK (PKL) DEBRIEFING ACTIVITIES
ACADEMIC YEAR OF 2018/2019
BACHELOR OF PUBLIC HEALTH PROGRAM UNAIR**

Time: Monday, June 24, 2019

Place: Sumarto Hall

No.	Day/Date (Time)	Activities	PIC/Speakers
1.	(07.00 – 07.30)	Participant Registration	Irawati, S.E. Ch. Mandasari
2.	(07.30 – 08.00)	Pre-test of FKM UNAIR PKL Program	Mahmud Aditya Rifky S.Gz. M.Si
3.	(08.00 – 09.00)	General Description, Community Fieldwork (PKL) Participant Rules and Evaluation of Community Fieldwork (PKL) Activities	Riris Diana Rachmayanti SKM., M.Kes
4.	(09.00 – 11.00)	Public Health Status of Bojonegoro Regency	Bojonegoro District Health Office
5.	(11.00 – 13.30)	Guidance for Community Fieldwork	Advisor

Appendix XIII**COMMUNITY FIELDWORK GROUP PARTICIPANTS****BACHELOR OF PUBLIC HEALTH PROGRAM****REGULAR CLASS IN ACADEMIC YEAR OF 2017/2018**

Group	1			
Field Advisor	Trias Mahmudiono, S.KM., M.PH., Ph. D.			
Community Health Center	Kalitidu			
Village	Kalitidu			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Rizqi Supramulyana P	101611133081	Occupational Health and Safety	B
2	Sarah Nadhila	101611133040	Occupational Health and Safety	C
3	Allyra Himawaty	101611133153	Administration and Health Policy	B
4	Rifki Oksantika	101611133205	Administration and Health Policy	A
5	Emmanuella Dyca	101611133055	Environmental Health	C
6	Dwi Ghunayanti	101611133206	Health Promotion and Behavioral Sciences	B
7	Ar Risydah Puteri	101611133204	Health Promotion and Behavioral Sciences	C
8	Maharani Dyah	101611133113	Epidemiology	A
9	Cendana Fitrahanjani	101611133188	Biostatistics	B
10	R. A. Azizi Pridasari	101611133107	Reproductive Health and Maternal and Child Health	A
11	Annisa Salsabila S	101611133112	Nutrition	C
12	Afnan Maekongmuenae			
13	Apichaya Sakjirapapong			

Group	2			
Field Advisor	Trias Mahmudiono, S.KM., M.PH., Ph. D.			
Community Health Center	Kalitidu			
Village	Wotangare			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Anugerah Visar Rahman	101611133049	Occupational Health and Safety	C
2	Septi Dewi Yuliani	101611133008	Occupational Health and Safety	B
3	Lala Pitaloka	101611133135	Administration and Health Policy	B
4	Yesica Aprilia P	101611133013	Administration and Health Policy	A
5	Bening Kusuma	101611133237	Environmental Health	C
6	Megawati Nasehatul	101611133018	Health Promotion and Behavioral Sciences	C
7	Anindhita Sinarum	101611133044	Health Promotion and Behavioral Sciences	A
8	Dewi Putri Sandrawati	101611133070	Epidemiology	C
9	Fransisca Intan	101611133155	Epidemiology	A
10	Silmi Muna	101611133235	Biostatistics	B
11	Ranzeny K P	101611133089	Reproductive Health and Maternal and Child Health	A
12	Chonnicha Modenong			
13	Kanyaporn Loyjiw			

Group	3			
Field Advisor	Trias Mahmudiono, S.KM., M.PH., Ph. D.			
Community Health Center	Kalitidu			
Village	Sumengko			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Benny Dwi P	101611133226	Occupational Health and Safety	C
2	Rozanna Fithri Nadhiva	101611133228	Occupational Health and Safety	B
3	Aisyah Afnani	101611133104	Occupational Health and Safety	B
4	Nabilla Belqys	101611133059	Administration and Health Policy	A
5	Nokky Farra	101611133061	Administration and Health Policy	C
6	Meralda Alma	101611133219	Environmental Health	B
7	Dian Tami W	101611133223	Health Promotion and Behavioral Sciences	C
8	Rani Latifah	101611133225	Health Promotion and Behavioral Sciences	A
9	Adelita Setiawan	101611133168	Epidemiology	B
10	Triwahyuningtyas	101611133166	Biostatistics	A
11	Armita Mayang Sari	101611133122	Biostatistics	C
12	Sofia Jamil	101611133017	Nutrition	

Group	4			
Field Advisor	Meirina, drh., M.Kes.			
Community Health Center	Kalitidu			
Village	Mayangrejo			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Maygi Restu	101611133132	Administration and Health Policy	B
2	Tazkia Salsabila	101611133177	Occupational Health and Safety	C
3	Dhea Rizky N	101611133131	Occupational Health and Safety	A
4	Linita Caesar	101611133016	Administration and Health Policy	A
5	Ummul Khoiroh	101611133180	Environmental Health	C
6	Ana Istigfarisma	101611133066	Health Promotion and Behavioral Sciences	B
7	Putu Roselya	101611133065	Health Promotion and Behavioral Sciences	A
8	Karlina	101611133014	Epidemiology	B
9	Rizky Nur Azizah	101611133106	Epidemiology	C
10	Yasmine Nurfirdaus	101611133227	Biostatistics	A
11	Stefanny Surya	101611133007	Biostatistics	A
12	Astri Dewi Choirina	101611133123	Reproductive Health and Maternal and Child Health	B

Group	5			
Field Advisor	Meirina, drh., M.Kes.			
Community Health Center	Kalitidu			
Village	Mayanggeneng			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Akhdan Paramasatya	101611133095	Administration and Health Policy	A
2	Rani Pratiwi	101611133052	Administration and Health Policy	C
3	Grace Valentiana	101611133043	Occupational Health and Safety	C
4	Maria Ayu Dwi B	101611133156	Occupational Health and Safety	B
5	Amalia Layina Ulfa	101611133075	Environmental Health	B
6	Indah Putri Fadhila	101611133071	Environmental Health	A
7	Nabila Zahrotul M	101611133178	Health Promotion and Behavioral Sciences	A
8	Enggar Ayu	101611133076	Health Promotion and Behavioral Sciences	C
9	Lia Dwi Lestari	101611133048	Epidemiology	B
10	Dinda Rizka	101611133127	Epidemiology	C
11	Grace Bella	101611133236	Nutrition	A
12	Nadiyah Firdaus	101611133114	Biostatistics	B

Group	6			
Field Advisor	Meirina, drh., M.Kes.			
Community Health Center	Kalitidu			
Village	Punjungan			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Dihya Faizu	101611133108	Health Promotion and Behavioral Sciences	B
2	Rizka Dara	101611133003	Occupational Health and Safety	C
3	Nora Putri Sabila	101611133050	Occupational Health and Safety	A
4	Deti Rachmawati	101611133062	Occupational Health and Safety	A
5	Shinta Febrianty	101611133154	Administration and Health Policy	C
6	Nafiah Farisan	101611133039	Environmental Health	B
7	Shofiyah Salma F	101611133170	Environmental Health	C
8	Ni Made Mira	101611133230	Health Promotion and Behavioral Sciences	A
9	Made Nita Sintari	101611133161	Epidemiology	A
10	Wildana Widad	101611133146	Epidemiology	A
11	Rahajeng Dinda	101611133203	Nutrition	B
12	Natya Ayu Cndrika	101611133164	Biostatistics	A

Group	7			
Field Advisor	Oedojo Soedirham, dr., MA., M.PH., Ph.D.			
Community Health Center	Kalitidu			
Village	Breggolo			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	M. Baharudin Wisudawan	101611133063	Health Promotion and Behavioral Sciences	B
2	Galuh Sista P	101611133030	Occupational Health and Safety	C
3	Annisa Emma Aznam	101611133074	Occupational Health and Safety	A
4	Amanatul Ainiyah F	101611133004	Administration and Health Policy	A
5	Fitri Azzahrah	101611133202	Administration and Health Policy	A
6	Rica Naudita	101611133072	Environmental Health	B
7	Dian Novitasari	101611133213	Environmental Health	C
8	Nida Luthfina	101611133097	Epidemiology	C
9	Annisa Destiani	101611133150	Epidemiology	B
10	Bethania Amruh	101611133217	Biostatistics	C
11	Rohyatul Fadhila	101611133234	Biostatistics	A
12	Herdinta Salsabella	101611133047	Reproductive Health and Maternal and Child Health	A

Group	8			
Field Advisor	Oedojo Soedirham, dr., MA., M.PH., Ph.D.			
Community Health Center	Kalitidu			
Village	Grebegan			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	M. Azhari Mardani	101611133233	Health Promotion and Behavioral Sciences	C
2	Mitha Qurrota Ayuni	101611133093	Occupational Health and Safety	B
3	Yasmien Alvira	101611133034	Occupational Health and Safety	C
4	Hafiza Ajeng D	101611133187	Administration and Health Policy	A
5	Eva Rosdiana	101611133090	Environmental Health	B
6	Dhea Rosa Gracia	101611133019	Environmental Health	A
7	Ratna Dwicahyaningtyas	101611133100	Health Promotion and Behavioral Sciences	C
8	Elvira Revita	101611133042	Epidemiology	B
9	Adilah Anindito	101611133083	Epidemiology	A
10	Fadhilatul Fahmiyah	101611133208	Reproductive Health and Maternal and Child Health	A
11	Ita Mamlu`Atul	101611133165	Biostatistics	B
12	Salsabila Naim	101611133218	Biostatistics	A

Group	9			
Field Advisor	Oedojo Soedirham, dr., MA., M.PH., Ph.D.			
Community Health Center	Kalitidu			
Village	Talok			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Hamzah Yasfi Akbar	101611133103	Epidemiology	C
2	Pradita Sekar	101611133222	Occupational Health and Safety	B
3	Diah Pramesthi Ningrum	101611133064	Occupational Health and Safety	C
4	Nadharuth Febrizhya	101611133190	Administration and Health Policy	A
5	Syamira Nurjannah	101611133192	Administration and Health Policy	C
6	Anisa Haq	101611133068	Environmental Health	A
7	Nadya Safitri	101611133102	Environmental Health	B
8	Nasytha Tristie	101611133211	Health Promotion and Behavioral Sciences	A
9	Armya Zakiah	101611133182	Epidemiology	B
10	Zulfia Mondir	101611133145	Nutrition	C
11	Eva Mardiyanto	101611133054	Biostatistics	B
12	Nur-Arseenkeen Mama			
13	Pattarawadee Saelee			

Group	10			
Field Advisor	Nuzulul Kusuma Putri, S.KM., M.Kes.			
Community Health Center	Kalitidu			
Village	Mlaten			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Hadyan Adidharma	101611133214	Epidemiology	A
2	Devy Syanindita	101611133196	Occupational Health and Safety	A
3	Riska Ayu Y	101611133073	Occupational Health and Safety	C
4	Fuziyah Rizki A	101611133173	Administration and Health Policy	B
5	Eka Fitria Sari	101611133116	Administration and Health Policy	A
6	Welldelin Yufuria	101611133184	Environmental Health	A
7	Aditya Novi	101611133021	Environmental Health	C
8	Putri Faradina	101611133057	Health Promotion and Behavioral Sciences	B
9	Fauzia Luthfiana	101611133148	Health Promotion and Behavioral Sciences	C
10	Anugrah Lintang	101611133058	Epidemiology	C
11	Retha Dwiratna	101611133078	Nutrition	B
12	Septiana Dwi	101611133011	Biostatistics	B

Group	11			
Field Advisor	Nuzulul Kusuma Putri, S.KM., M.Kes.			
Community Health Center	Pungpungan			
Village	Leren			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Iskandar Aziz	101611133181	Reproductive Health and Maternal and Child Health	A
2	Nesya Shera Putri Iksani	101611133032	Occupational Health and Safety	B
3	Mu` Afiah	101611133085	Occupational Health and Safety	C
4	Ita Riyana Limbong	101611133099	Occupational Health and Safety	B
5	Dita Fahrur	101611133079	Administration and Health Policy	C
6	Ana Mariatul Ulfa	101611133082	Administration and Health Policy	C
7	Hernanda Arie	101611133200	Environmental Health	B
8	Natasya Putri	101611133210	Environmental Health	C
9	Evita Puspitanigrum	101611133140	Health Promotion and Behavioral Sciences	A
10	Citra Rachmawati	101611133010	Epidemiology	A
11	Dayinta Akmaliyah	101611133051	Biostatistics	B
12	Irma Fadilah	101611133125	Biostatistics	C

Group	12			
Field Advisor	Nuzulul Kusuma Putri, S.KM., M.Kes.			
Community Health Center	Pungpungan			
Village	Mojo			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Charir Taufiqurrizkianto	101611133201	Biostatistics	C
2	Gading Diah Zahara	101611133129	Occupational Health and Safety	B
3	Monalisa Ma`Rifat	101611133176	Occupational Health and Safety	
4	Tashya Angelië	101611133035	Administration and Health Policy	A
5	Darista Nadya Karissa	101611133152	Administration and Health Policy	A
6	Rosa Amelia Dwi Rachmawati	101611133216	Environmental Health	C
7	Ummi Sholichatur	101611133086	Environmental Health	A
8	Selly Anggita	101611133198	Health Promotion and Behavioral Sciences	C
9	Aqilatul Munawaroh	101611133195	Health Promotion and Behavioral Sciences	C
10	Alya Hanifa	101611133147	Epidemiology	B
11	Qurrotu `Ainiy	101611133109	Epidemiology	C
12	Rr Ananda Shafira	101611133185	Nutrition	B

Group	13			
Field Advisor	Dr. RR. Soenarnatalina, M.Ir., M.Kes.			
Community Health Center	Pungpungan			
Village	Mojosari			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Alfia Nur Wahyudi	101611133217	Nutrition	C
2	Arahna Sevanya	101611133221	Occupational Health and Safety	A
3	Dita Arditya Kusumadewi	101611133207	Occupational Health and Safety	
4	Dessy Susanti	101611133036	Administration and Health Policy	C
5	Riphyana Novayanti	101611133031	Administration and Health Policy	B
6	Rizka Harninda	101611133194	Environmental Health	A
7	Rizma Izzati	101611133163	Environmental Health	B
8	Erika Dwi Damayanti	101611133028	Health Promotion and Behavioral Sciences	C
9	Anindya Parama	101611133080	Health Promotion and Behavioral Sciences	A
10	Annisa Nur Illahi	101611133191	Epidemiology	A
11	Roza Fitriani	101611133139	Epidemiology	B
12	Helvynda Dwita	101611133022	Nutrition	C
13	Arsyi Insani	101611133193	Epidemiology	A

Group	14			
Field Advisor	Dr. RR. Soenarnatalina, M.Ir., M.Kes.			
Community Health Center	Pungpungan			
Village	Ngringinrejo			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Paramananda Nur S	101611133189	Biostatistics	C
2	Fitria Nurus	101611133143	Occupational Health and Safety	A
3	Cempaka Puspita Siwi	101611133026	Occupational Health and Safety	B
4	Rachma Noor Kafila	101611133023	Administration and Health Policy	B
5	Putri Nabila	101611133220	Environmental Health	C
6	Fairuz Haninyah	101611133038	Environmental Health	A
7	Ferina Agustia	101611133121	Health Promotion and Behavioral Sciences	C
8	Anta Anugerah	101611133115	Nutrition	C
9	Ainun Azizah	101611133118	Epidemiology	C
10	Lina Juhaidah	101611133167	Epidemiology	A
11	Ida Farida	101611133012	Reproductive Health and Maternal and Child Health	C
12	Rafika Diyah Arafah	101611133069	Biostatistics	B

Group	15			
Field Advisor	Dr. RR. Soenarnatalina, M.Ir., M.Kes.			
Institution Advisor	Paini, Amd., Keb (Nutritionist of Pungpungan Community Health Center)			
Community Health Center	Pungpungan			
Village	Nguji			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Sonny Adhiwanta F. P	101611133197	Biostatistics	B
2	Rafiqah Rana F	101611133041	Occupational Health and Safety	A
3	Annisa Ufiana	101611133009	Occupational Health and Safety	C
4	Sufi Aulia M	101611133128	Administration and Health Policy	A
5	Khisula Riski A	101611133027	Administration and Health Policy	C
6	Faradilla Nikmah	101611133138	Environmental Health	B
7	Zsafidda Afa M	101611133183	Environmental Health	C
8	Novia Yudiasari	101611133092	Health Promotion and Behavioral Sciences	A
9	Nadya Destiara	101611133130	Health Promotion and Behavioral Sciences	C
10	Erren Silvia	101611133045	Epidemiology	B
11	Rieza Enggardani	101611133046	Epidemiology	C
12	Sofina Setiawati	101611133110	Reproductive Health and Maternal and Child Health	A

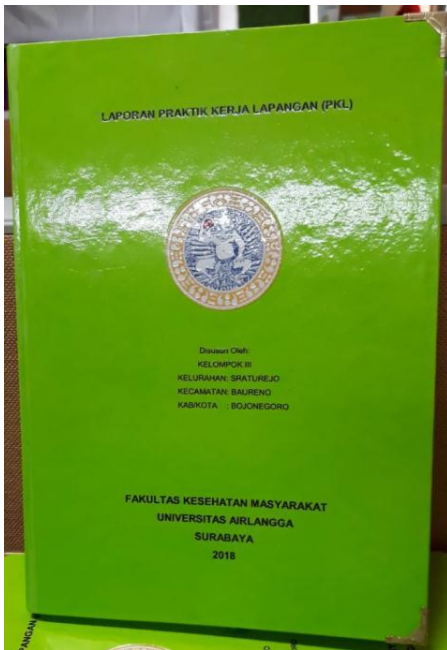
Group		16		
Field Advisor		Dr. Diah Indriani, S.Si., M.Si.		
Community Health Center		Pungpungan		
Village		Pungpungan		
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	M. Jefri Badriawan	101611133215	Biostatistics	B
2	Aisyah Noor Shofi	101611133077	Occupational Health and Safety	A
3	Anisa Fitria	101611133124	Occupational Health and Safety	C
4	Sinta Nabilah	101611133133	Administration and Health Policy	C
5	Safira Anis	101611133101	Administration and Health Policy	A
6	Shofi Hikmatuz Z	101611133111	Environmental Health	B
7	Anggie Kusumawardhani	101611133006	Environmental Health	C
8	Nur Afidah Novitasari	101611133149	Health Promotion and Behavioral Sciences	A
9	Annisa Fitrah	101611133160	Health Promotion and Behavioral Sciences	C
10	Etika Indri A	101611133176	Epidemiology	B
11	Rafika Minati	101611133137	Biostatistics	A
12	Oktalia Dwi Hariyanti	101611133015	Nutrition	C
13	Peerada Manoppirun			
14	Petchprapussorn Prambumrung			

Group		17		
Field Advisor		Dr. Diah Indriani, S.Si., M.Si.		
Community Health Center		Pungpungan		
Village		Pillangsari		
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	M. Riza Mahasin	101611133174	Biostatistics	C
2	Nusavia Astra Jingga	101611133060	Occupational Health and Safety	B
3	Nisrina Tiara Sani	101611133088	Occupational Health and Safety	C
4	Siti Hardiyanti	101611133067	Occupational Health and Safety	C
5	Aldila Mazaya G	101611133158	Administration and Health Policy	A
6	Diah Astri P	101611133024	Administration and Health Policy	C
7	Chaterine Rahel	101611133224	Environmental Health	A
8	Rismaya Fika	101611133179	Environmental Health	B
9	Nadhifa Salsabilla	101611133053	Health Promotion and Behavioral Sciences	A
10	Dewi Puji	101611133171	Epidemiology	A
11	Indah Eka Novita	101611133002	Reproductive Health and Maternal and Child Health	B
12	Dianatul Fitri	101611133141	Biostatistics	B

Group	18			
Field Advisor	Dr. Diah Indriani, S.Si., M.Si.			
Community Health Center	Pungpungan			
Village	Pillangsari			
NO	NAME	STUDENT REG. NO.	SPECIALIZATION	CLASS
1	Prayudha Ardyaswara	101611133199	Biostatistics	A
2	Alfi Wardina F	101611133186	Occupational Health and Safety	C
3	Emilia Yoanita	101611133175	Occupational Health and Safety	A
4	Innes Rizma	101611133117	Administration and Health Policy	B
5	Dewi Aulia N	101611133025	Administration and Health Policy	A
6	Amanda Alifa	101611133229	Environmental Health	C
7	Nuur Anisa Aprilianintyas	101611133142	Environmental Health	C
8	Windya Kartika	101611133134	Health Promotion and Behavioral Sciences	A
9	Anisa Firdaus S	101611133126	Health Promotion and Behavioral Sciences	B
10	Indria Dwi S	101611133037	Epidemiology	C
11	Dian Ayu Lestari	101611133020	Biostatistics	B
12	Yulia Indah	101611133087	Reproductive Health and Maternal and Child Health	B
13	Saowaluk Charoensuk			
14	Wipa Anardnet			

Appendix XIV

Example of Community Fieldwork (PKL) Report Cover Color



Cover Front View Report of
UNAIR Logo arises



Cover Side View Report of
UNAIR Logo does not arise

Appendix XV

Students' Assessment Sheet

No.	Reg. No.	NAME OF STUDENTS	ASSESSMENT COMPONENT					NILAI AKHIR		
			Blog Report	Peer Assessment	Report on The Results of PKL	Seminar PKL in Stage I	Seminar PKL in Stage II	Softskill	Number	Letters
			10%	10%	10%	20%	15%	20%		
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										